Listing Release Form

PLEASE NOTE: **ALL 3 SECTIONS** must be completed. A Member Change Form/Company Transfer Form **MUST FIRST BE PROCESSED** by BeachesMLS and is obtainable at rworld.com/transfer or any BeachesMLS location.

Section I. **Broker Authorization:** *Both __PREVIOUS__ and __New__ Brokers must authorize the request.*

PREVIOUS BROKER	NEW BROKER
I am the Designated Broker of record for the office ID from which the listings are being transferred. As the Designated Broker I authorize the transfer of listings as indicated.	I am the Designated Broker of record for the office ID which the listings are being received. As the Designated Broker I authorize the transfer of listings as indicated. After the listings have been transferred, I accept the responsibility of compliance for the listings and any fines levied for non-compliance.
Print Previous Broker Name:_____	Print New Broker Name:_____
Previous Broker Signature:_____	New Broker Signature:_____
Office ID: _____ Date: _____	Office ID: _____ Date: _____

Section II. Please enter the Listing agent information and new office ID.

Agent Name:	MLS ID:	New Office ID:

Section III.   **Transfer Type:** T*ransfer listings by __MLS #__ OR __Status__.*

Transfer by Status or MLS #
Both PREVIOUS and CURRENT Brokers must initial this section. You may attach a list of MLS #s or write them on the form.
Note: If you are the "previous" broker, to remain in compliance and avoid fines, listings in any active status or pending status that remain under your office ID must be transferred to the broker's ID or to another agent in the office.

Transfer by Status	*Transfer by MLS #s*
☐ NEW ☐ ACT ☐ PCH ☐ BACKUP	_____ _____
☐ BOM ☐ CTG ☐ TMP ☐ CAN	_____ _____
☐ PND ☐ EXP	_____ _____
	_____ _____
Previous Broker Initials: _____	_____ _____
Current Broker Initials: _____	

If including the listings on a separate document please be sure to have it initialed by both the previous and the new broker.